

Town of Cherryfield

**RESIDENTIAL BUILDING
PERMIT APPLICATION FORM**

12 Municipal Way, Cherryfield, Maine 04622
(207) 546-2376

For Town Use Only:	
Date Received:	_____
Permit Number:	_____
Date Complete:	_____
Application Fee:	_____
Date Approved:	_____

GENERAL PROJECT INFORMATION

Applicant Name: _____ Daytime Phone: (____) _____

Property Address: _____

Current Mailing Address: _____

Town/City: _____ State: _____ Zip: _____

Telephone (days): _____ Telephone (evenings): _____

E-mail Address: _____

Property Map No. _____ Lot No. _____ Land Use Zone: _____

Owner Name (if different from above): _____

Owner Address (if different from above): _____

Town/City: _____ State: _____ Zip: _____

(letter of authorization required if applicant is not site owner)

Current Use of Property: _____

Non-Conformance:

Is Current Use Structure and/or Lot Size Non-Conforming? (Check all that apply)

Yes No Property is within the Shoreland Zone (*abutting the high water mark of a wetland or water body, including streams, ponds, rivers, or ocean*)

Yes No Property is within Flood Hazard Zone (see instructions and/or Floodplain Management Ordinance).

Yes No Property is listed in the National Register of Historic Properties or Maine State Historic Preservation Office.

If yes, have you notified them of your intent to demolish the structure described in this application?
 Yes No

PROPOSED USE

Residential, Single-Family Residential, Two-Family

Residential, Multi-Family (3 or more), No. of Units: _____

PROPOSED TYPE OF DEVELOPMENT

New building or structure Move or replace building or mobile home

Alteration(s) and/or expansion of existing building Excavate/fill inert material (Qty in cubic yards)

Change of use or activity Other (Describe): _____

RIGHT, TITLE, OR INTEREST INFORMATION

Book: _____ Page: _____ (*This application must include legal interest in the property*)

Are there any deeded restrictions, covenants, right-of-ways, conservation easements, tax benefits (i.e. tree growth, open-space/farmland, etc.)? Yes No If yes, please attach explanation.

1 of 2

PROJECT DESCRIPTION/SITE PLAN

PROJECT DESCRIPTION: _____

STRUCTURE DIMENSIONS

Structure Name: _____ Width (ft) _____ Length (ft) _____ Overall Height (ft) _____

SETBACKS

Front Lot Line (ft): _____ Rear Lot Line (ft): _____ Side Lot Line 1 (ft): _____ Side Lot Line 2 (ft): _____
From Edge of Road (ft): _____ From Normal High-water Line (ft): _____ Amount of fill (cubic yards): _____

For each additional structure, please provide above information on a separate sheet and include with application.

LOT COVERAGE

For projects within Shoreland Zones, 250' of normal high-water line in Zone A, and/or 250' of State wetlands, include both structures AND non-vegetated surfaces when calculating lot coverage in all other zones, include only structures.

Total acreage of lot: _____

Square footage: Existing: _____ Proposed: _____ Total (Existing+Proposed) : _____

Percent of lot covered (from Total above): _____ Maximum Coverage Allowed in Zone (square feet): _____

UTILITIES

Existing

Proposed

Water Supply: Private None

Water Supply: Private None

Septic System: Private None

Septic System: Private None

ENVIRONMENTAL CONDITIONS

Natural drainage pattern will be altered: Yes No (if yes, show on site plan)

Erosion control measures will be installed: Yes No (if yes, show on site plan)

Within archaeologically-sensitive area: Yes No (if yes, show on site plan)

SITE ACCESS

Private Road (proof of right-of-way required) Town Road (town driveway/entrance permit required)

State Road (state road entrance permit required)

Please attach a site plan illustrating the proposed use of the lot. Site plan must include the following information:

- A. Lot dimensions (ft), (please indicate North by directional arrow)
- B. Names of all abutting property owners
- C. Abutting right-of-way (public or private): name, location, & distance from existing & proposed structures
- D. Abutting waterbody(s), including streams, brooks, & wetlands (if applicable): name, location, & distance from existing & proposed structures
- E. Exact size (including height) and location(s) of all existing and/or proposed buildings/structures and distance of each from the nearest lot line(s) (ft)
- F. (1) Location of existing and/or proposed septic system and water supply (ft),
(2) Distance between existing and/or proposed septic system and water supply (ft), and
(3) Distance of septic system from existing/proposed building/structure (ft)
- G. Areas to be cleared of vegetation, if applicable
(1) Existing and proposed changes in grade(s),
(2) Areas of cut, fill, grading, or other earthmoving activity, if applicable
(3) Soil erosion and sedimentation control plan, if applicable
- H. Note whether site is within an area sensitive to prehistoric archaeology (see land use ordinance)

Required Attachments:

- A. Copy of Plumbing Permit
- B. Copy of all required federal, state, or local permit(s), or note of pending application(s) (e.g. *Maine Department of Environmental Protection or National Resource Protection Act permit if within shoreland zone, flood hazard permit, etc.*)
- C. Any additional supplemental information that may assist with application processing.

To the best of my knowledge, all information submitted with this application is true and correct. I have read or have had the opportunity to, but declined to read, the town of Cherryfield Land Use Ordinance and all other applicable ordinances. The undersigned agrees to allow the Code Enforcement Officer (CEO) and Planning Board members to inspect the site before a final decision is made.

Signature of Applicant

Date